MINUTES of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 350 Ellicott Square Building, Buffalo, New York, on the 30th day of October, 2008.

PRESENT: Frank E. Swiatek, Chairman Kelly M. Vacco, Vice Chair Francis G. Warthling, Treasurer Robert A. Mendez, Executive Director Matthew J. Baudo, Secretary to the Authority Robert J. Lichtenthal, Jr., Deputy Director Wesley C. Dust, Executive Engineer Mark J. Fuzak, Attorney Ronald P. Bennett, Associate Attorney Daniel J. NeMoyer, Public Affairs Officer Albert J. Meaney, Comptroller Steven V. D'Amico, Budget and Financial Analyst

ATTENDEES: Joseph Matteliano Hugh Russ, III

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to waive the reading of the Minutes of the Meeting held on Thursday, October 16, 2008.

III. - APPROVAL OF MINUTES

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to approve the Minutes of the Meeting held on Thursday, October 16, 2008.

IV. - REPORTS (See "Report" Minutes for Details)

- A) SECRETARY/PERSONNEL
- **B) LEGAL**
- C) FISCAL
- **D) OPERATIONS**
- **3E) HUMAN RESOURCES**

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F) AUDIT COMMITTEEG) GOVERNANCE COMMITTEE

V. - COMMUNICATIONS AND BILLS

ITEM 1 - MASTER PURCHASE ORDERS:

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to approve for payment of Master Purchase Order Nos. as listed on the attached sheets pages 1-11 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

VI. - UNFINISHED BUSINESS (NONE)

VII. - NEW BUSINESS (RESOLUTIONS 2-15)

ITEM 2 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM THE MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 1998A - \$50,270.80

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Susan Rinaldo, Cash Manager advised under date of October 21, 2008 that there was available on October 31, 2008 the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 1998A:

Principal Account \$31,666.63 Interest Account \$18,604.17

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$18,604.17 to mature in time for the December 15, 2008 Interest Payment at the highest yield to maturity to 1998B Bondholders and invest from the Principal Account in the amount of \$31,666.63 to mature in time for the December 15, 2008 Principal Payment at the highest yield to maturity; and

WHEREAS, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

NOW, THEREFORE, BE IT RESOLVED:

That the action of Albert Meaney, Comptroller, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$18,604.17 to mature in time for the December 15, 2008 Interest Payment at the highest yield to maturity to 1998B Bondholders and invest from the Principal Account in the amount of \$31,666.63 to mature in time for the December 15, 2008 Principal Payment at the highest yield to maturity to 1998B, is hereby approved and ratified; and be it further

RESOLVED: That the Manufacturers & Traders Trust Company be and it hereby is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

ITEM 3 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM THE MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 1998B - \$111,688.64

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Susan Rinaldo, Cash Manager advised under date of October 21, 2008 that there was available on October 31, 2008 the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 1998B:

Interest Account	\$44,605.31
Principal Account	\$67,083.33

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$44,605.31 to mature in time for the April 15, 2009 and invest from the Principal Account in the amount of \$67,083.33 to mature in time for the April 15, 2009 Principal Payment at the highest yield to maturity to 1998B Bondholders; and

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WHEREAS, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

NOW, THEREFORE, BE IT RESOLVED:

That the action of Albert Meaney, Comptroller, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$44,605.31 to mature in time for the April 15, 2009 Interest Payment at the highest yield to maturity to 1998B Bondholders and invest from the Principal Account in the amount of \$67,083.33 to mature in time for the April 15, 2009 Principal Payment at the highest yield to maturity to 1998B Bondholders, is hereby approved and ratified; and be it further

RESOLVED: That the Manufacturers & Traders Trust Company be and it hereby is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

ITEM 4 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM THE MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 2003F - \$91,766.74

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Susan Rinaldo, Cash Manager advised under date of October 21, 2008 that there was available on October 31, 2008 the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 2003F:

Interest Account	\$39,683.41
Principal Account	\$52,083.33

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$39,683.41 to mature in time for the January 15, 2009 Interest Payment at the highest yield to maturity to 2003F Bondholders and to invest from the Principal Account in the amount of \$52,083.33 to mature in time for the July 15, 2009 Principal Payment at the highest yield to maturity to 2003F Bondholders; and

WHEREAS, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

NOW, THEREFORE, BE IT RESOLVED:

That the action of Albert Meaney, Comptroller, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$39,683.41 to mature in time for the January 15, 2009 Interest Payment at the highest yield to maturity to 2003F Bondholders and to invest from the Principal Account in the amount of \$52,083.33 to mature in time for the July 15, 2009 Principal Payment at the highest yield to maturity to 2003F Bondholders, is hereby approved and ratified; and be it further

RESOLVED: That the Manufacturers & Traders Trust Company be and it hereby is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

ITEM 5 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM THE MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 2007 - \$160,819.89

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Susan Rinaldo, Cash Manager advised under date of October 21, 2008 that there was available on October 24, 2008 the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 2007:

Interest Account	\$136,236.56
Principal Account	\$ 24,583.33

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$136,236.56 to mature in time for the December 1, 2008 Interest Payment at the highest yield to maturity to 2007 Bondholders and invest from the Principal Account in the amount of \$24,583.33 to mature in time for the December 1, 2008 Principal Payment at the highest yield to maturity to 2007 Bondholders; and

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WHEREAS, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

NOW, THEREFORE, BE IT RESOLVED:

That the action of Albert Meaney, Comptroller, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$136,236.56 to mature in time for the December 1, 2008 Interest Payment at the highest yield to maturity to 2007 Bondholders and invest from the Principal Account in the amount of \$24,583.33 to mature in time for the December 1, 2008 Principal Payment at the highest yield to maturity to 2007 Bondholders, is hereby approved and ratified; and be it further

RESOLVED: That the Manufacturers & Traders Trust Company be and it hereby is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

ITEM 6 - AUTHORIZATION OF SETTLEMENT AGREEMENT AND PAYMENT OF ALL RENTAL COSTS FOR TERMINATED AND CURRENT LICENSE AGREEMENTS WITH CSX TRANSPORTATION, INC.

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, The Erie County Water Authority ("Authority") and CSX Transportation, Inc. ("CSXT") has had an ongoing dispute over annual rental fees for terminated and current license agreements involving facilities at various towns/villages between the Authority and CSXT; and

WHEREAS, The assignment of specified agreements with the City of Tonawanda were never executed or were cancelled by CSXT; and

WHEREAS, The Authority ceased payments of annual rental fees after wrongfully being charged an annual CPI adjustment that was inconsistent with the terms of the license agreements; and

WHEREAS, The parties have come to a mutual agreement and CSXT has submitted a Settlement Agreement in connection therewith; and

WHEREAS, The following pipeline agreements, which were cancelled effective December 17, 2004 shall be reinstated:

CR 033347-004 (Forks, NY) CR 064337-002 (Bowmansville, NY) CR 122569 (Cheektowaga, NY) CR 168326 (Depew, NY) CR 168330 (Cheektowaga, NY) CR 168952 (Cheektowaga, NY) CR 213425 (Depew, NY) CR 920015 (Niagara Junction, NY); and

WHEREAS, The following pipeline agreements, which were cancelled with the City of Tonawanda, shall be reinstated and assumed by the Authority:

CR 000615 (Tonawanda, NY) CR 037856-001 (Tonawanda, NY) CR 119084 (Tonawanda, NY) CR 120405 (Tonawanda, NY) CR 303166 (Tonawanda, NY) CR 303167 (Tonawanda, NY) CR 318809 (Tonawanda, NY); and

WHEREAS, After review of the Settlement Agreement, Mark J. Fuzak, Counsel and Robert A. Mendez, Executive Director recommend execution of the agreement and payment of past due and future invoices;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the Settlement Agreement with CSXT and the Chairman be and he hereby is authorized to execute said agreement on behalf of the Authority; and be it further

RESOLVED: That both entities have agreed that all future billings will be at the base rate as provided for in the license agreements and not include an annual CPI adjustment, except for contract CR 120405; and be it further

RESOLVED: That the Secretary be and he hereby is authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to CSXT.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

ITEM 7 - AWARD OF CONTRACT TO C.R.M. CONTRACTING, INC. FOR FENCING, GUARDRAIL, GENERAL WELDING, PAINTING, AND SANDBLASTING REPAIRS AS REQUIRED, PROJECT NO. 200800368 -\$276,787.50

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, The Erie County Water Authority (the "Authority") heretofore advertised in the Dodge Reports and Front Page on the 3rd day of September, 2008, and in Business First on the 5th day of September, 2008, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for fencing, guardrail, general welding, painting and sandblasting repairs as required; and

WHEREAS, A sealed bid or proposal was opened in the office of the Authority on the 16th day of September, 2008, at 11:00 a.m., local time, and was as follows:

BIDDER	AMOUNT
C.R.M. Contracting, Inc.*	\$276,787.50

*Only bid received; and

WHEREAS, James R. Lisinski, Coordinator of Employee Relations, has advised that the low bidder, C.R.M. Contracting, Inc. has complied with the Authority's Affirmative Action Requirements and recommends that they be allowed to proceed with their contract based on that fact; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director have reviewed the specification and bid and determined that C.R.M. Contracting, Inc. is a responsible bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project;

NOW, THEREFORE, BE IT RESOLVED:

That it is hereby determined that C.R.M. Contracting, Inc. is a responsible bidder for the abovementioned project, and that the Chairman be and he hereby is authorized and directed to execute a contract with said contractor for fencing, guardrail, general welding, painting and sandblasting repairs as required in the total amount of \$276,787.50; and be it further

RESOLVED: Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

RESOLVED: That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

ITEM 8 - APPROVAL OF CHANGE ORDER NO. 1 OF FAIRWAY CONTRACTING FOR CONTRACT NO. EI-001, WATER SYSTEM IMPROVEMENTS, TOWN OF CLARENCE, NEW YORK, PROJECT NO. 200700424, CONTRACT NO. 08-14-04 - \$2,492.00

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Heretofore and on the 25th day of March, 2008, the Erie County Water Authority (Authority) entered into a contract with Fairway Contracting for Contract No. EI-001, water system improvements, Town of Clarence, New York, identified as Contract No. 08-14-04; and

WHEREAS, Said contractor has submitted Change Order No. 1 in the sum of \$2,492.00 to provide for the following changes:

- 1. Change contract time for Substantial Completion from September 18, 2008 to September 29, 2008.
- 2. Replace curb located on Hillcrest Drive at Main Street; and

WHEREAS, The reason for the above changes are as follows:

- 1. Substantial Completion Time is modified per Section 12.02 and 12.05 of the General Conditions to allow for additional work authorized by the Authority in extending the 10" diameter pipe on Greiner Road towards Strickler Road an additional 95 feet.
- 2. Curb cut and replacement was not anticipated in the original bid documents and there was no applicable unit price item; and

WHEREAS, EI Team, Inc., Consulting Engineers, Wesley C. Dust, P.E., Executive

Engineer and Robert A. Mendez, Executive Director recommend approval of said Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 1 of Fairway Contracting in the amount of \$2,492.00 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman be and he hereby is authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

ITEM 9 - APPROVAL OF CHANGE ORDER NO. 1 OF JCI JONES CHEMICALS, INC. FOR THE FURNISHING AND DELIVERING OF LIQUID CHLORINE IN ONE-TON CONTAINERS TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER FOR TWO YEARS FROM JANUARY 1, 2007 THROUGH DECEMBER 31, 2008, PROJECT NO. 200700006, CONTRACT NO. 07-02-01 - \$152,700.00

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Heretofore and on the 7th day of December, 2006, the Erie County Water Authority (Authority) entered into a contract with JCI Jones Chemicals, Inc. for the furnishing and delivering of liquid chlorine in one-ton containers to the Erie County Water Authority for use in the treatment of water for two years from January 1, 2007 through December 31, 2008, identified as Contract No. 07-02-01; and

WHEREAS, Paragraph 15 (Grounds for Renewal of Contract) of the Agreement Section of the contract states that if the Authority and the Supplier mutually agree to continue the contract after the 31st day of December, 2008, the contract shall be extended for the term of one year on the same terms and conditions provided for in the contract; and

WHEREAS, JCI Jones Chemicals, Inc. has submitted a letter dated October 3, 2008 requesting a one year extension under the same terms and conditions; and

WHEREAS, Said contractor has submitted Change Order No. 1 in the sum of \$152,700.00 to extend the contract for a one year period; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval of said Change Order No. 1;

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NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 1 of JCI Jones Chemicals, Inc. in the amount of \$152,700.00 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman be and he hereby is authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

ITEM 10 - APPROVAL OF CHANGE ORDER NO. 2 OF C.R.M. CONTRACTING, INC. FOR FENCING, GUARDRAIL, GENERAL WELDING, PAINTING AND SANDBLASTING REPAIRS AS REQUIRED, PROJECT NO. 200500235, CONTRACT NO. 05-31-11 - \$22,351.30

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Heretofore and on the 10th day of November, 2005, the Erie County Water Authority ("Authority") entered into a contract with C.R.M. Contracting, Inc. for fencing, guardrail, general welding, painting and sandblasting repairs, identified as Contract No. 05-31-11; and

WHEREAS, Said contractor has submitted Change Order No. 2 in the sum of \$22,351.30 due to outstanding invoices for repair work completed; and

WHEREAS, The reason for said change is to increase contract amount; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval of said Change Order No. 2;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 2 of C.R.M. Contracting, Inc. in the amount of \$22,351.30 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman be and he hereby is authorized to execute said Change Order No. 2 on behalf of the Authority.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

ITEM 11 - REFUND FOR NEW SERVICE INSTALLATIONS - \$3,943.39

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, The Erie County Water Authority ("Authority") has installed new services identified on its records by OWIP numbers; and

WHEREAS, Said new services have been completed and the actual cost thereof ascertained; and

WHEREAS, The entire actual cost thereof is less than the estimated cost of the new services; and

WHEREAS, Albert J. Meaney, Comptroller, under the date of October 30, 2008, has recommended that the following refunds be made;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority repay the difference between the estimated cost of said new services and the entire actual costs thereof to the parties and in the amounts hereinafter set forth:

#OWIP	NAME & ADDRESS	DESCRIPTION	AMOUNT
60110	Camp 100, LLC 560 Delaware Ave. Buffalo, NY 14202	Provide a 4" domestic service at 4883 Camp Rd. Hamburg, New York	\$1,105.25
60123	Bowmart Maple East, LLC 1489 Niagara St. Buffalo, NY 14213	Provide a 4" PFP service at 4060 Maple Road Amherst, NY	\$1,130.33
60160	3095 Harlem Rd., Inc. d/b/a Chasewood Properties	Abandon 6" waterline in the right-of-way of	\$1,707.81

Winwood Ct.

Cheektowaga, NY

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

3095 Harlem Rd.

Cheektowaga, NY 14225

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ITEM 12 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUEST - \$3,453.94

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advised the Authority that he has received leak allowance requests from Authority customers listed below resulting from a service line leak:

1) Eden Heights Association	2) Mohammed I. Charlie
4071 Hardt Road	1955 Electric Ave.
Eden, NY 14057	Lackawanna, NY 14219
\$1,057.99	\$2,395.95; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advised that the requests contain documentation showing that the leak has been repaired; and

WHEREAS, Said leak allowance requests have complied with all leak allowance requirements; and

WHEREAS, As stated in Section 9.09 of the Authority's Tariff, the granting of a leak allowance shall be in the sole discretion of the Authority; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director recommends granting the above leak allowance requests; and

WHEREAS, Robert A. Mendez, Executive Director concurs with said recommendation;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority grant the leak allowance requests to the abovementioned customers; and be it further

RESOLVED: That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customers.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling Noes: None

ITEM 13 - PURCHASE ORDERS:

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to approve for payment of Purchase Order Nos. as listed on the attached sheets pages 12-18 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 14 - PURCHASE ORDER AMENDMENTS:

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to approve for payment of Purchase Order Amendments as listed on the attached sheet page 19 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 15 - SERVICE CONNECTION WORK ORDER LIST:

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to approve Service Connection Work Order Nos. 2008-42 and 2008-43, to C. Destro Development Co., Inc. for Service Area No. 1 under Contract No. 07-04-01 and to C. Destro Development Co., Inc. for Service Area No. 2 under Contract No. 07-05-01 and large services under Contract No. 07-03-01 to Kandey Company, Inc.

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Meeting adjourned until the next regular meeting to be held on Thursday, November 13, 2008 at 10:00 a.m.

Matthew J. Baudo Secretary to the Authority